

MOVING AUTHORIZATIONS FOR ON BASE

ON-BASE HOUSING INFO

Reimbursable Moves:

If you have been offered a house on base:

Report to the Military Housing Office (Bldg 130) to receive a Moving Authorization memorandum **as soon as** you receive the housing offer **BUT PRIOR** to making any arrangements for your move. Physical moves performed prior to receipt of formal authorization could result in denial of payment. Non-Temp Storage (NTS) may be authorized for excess furniture when moving into housing, please see MHO for more info.

IAW AFI 32-6000, *Housing Management*, para 6.14. Retention of Privatized Housing, members must terminate their lease when they are no longer eligible for Privatized Housing unless retention is approved or the project is in the Other Eligible Tenant category placement to the point of the tenant's new eligibility. When a member no longer lives with dependents or dependents no longer live with the member, the member should contact the Military Housing Office immediately. Your move will be authorized at government expense pending the proper procedures are followed.

Voluntary moves are at member's expense (ie. If you live in base housing and decide to buy a home, the move will **NOT** be at government expense)