

MILITARY POLICY & REQUIREMENTS

*To receive the military exemption on a vehicle in Montana, the military member cannot be a registered voter in Montana or have Montana listed as their state of residence on their LES.

*Full exemption is given to active military member and non-resident spouses only. Member will receive only a partial exemption based on how many other owners are listed on the vehicle.

*When a military member goes TDY, their spouse may come in with their current end of month LES and copy of their orders as long as they remain in Great Falls. If the member or spouse cannot do this the vehicle will not be renewed until the military member returns to MAFB. If it is a new vehicle, spouse must have Power of Attorney.

*Once a military member PCS's they are no longer eligible to license in Montana

To Renew a vehicle:

1. We will need the old registration, plate number, vin or title number.
2. Military member or spouse must personally appear in the Treasurer's office with military ID. A copy of dependent ID card is required if non-resident spouse is listed. **RENEWALS CANNOT BE DONE THROUGH THE MAIL OR ON-LINE.**
3. Must have a local residential address.
4. Must provide current end-of-month LES which reflects MAFB (4037) as the duty station. If LES does not show 4037, a copy of orders (form 899) must be provided showing military member is stationed at MAFB. LES can be hard copy or an electronic copy brought in by member. We will not accept faxes to us for this information.

****Military members just arriving at MAFB, must be in processed and provide their orderly room phone number for verification.**

To title or register a vehicle already owned or newly purchased vehicle:

1. Out of state title is required. If vehicle is financed and title is being held by the finance company, individual must bring in current out of state registration. Our office will issue a 40 day temporary registration and provide a letter for Individual to send to finance company to request the title. If registration is expired the individual must come in and get the letter to send to the finance company to get the title. No permit can be issued.
2. If vehicle was purchased from a dealer, the paperwork is sent to the motor vehicle department. (If checking to see if paperwork has been sent please contact the dealership), **MAKE SURE TO LET DEALERSHIP KNOW IN WHOSE NAME THE VEHICLE IS BEING REGISTERED.** Once it is received by the motor vehicle department it will be processed as received. The only exception, a name can be added with proper documentation.
3. Driver license number will be required for all individuals listed on title or registration.

****THE SAME INFORMATION FOR RENEWALS WILL BE REQUIRED FOR NEWLY PURCHASED OR TRANSFERRED VEHICLES. SPOUSE MAY REGISTER A NEW VEHICLE WITH POWER OF ATTORNEY IF MEMBER IS TDY.**